# WHIA Online Wound Education Program Certificate Retrieval

Each of the WHIA Online Wound Education Modules contains a quiz. A score of 170/200 (85%) of more is a pass and will result in a certificate. To access the certificate the following steps need to be taken:
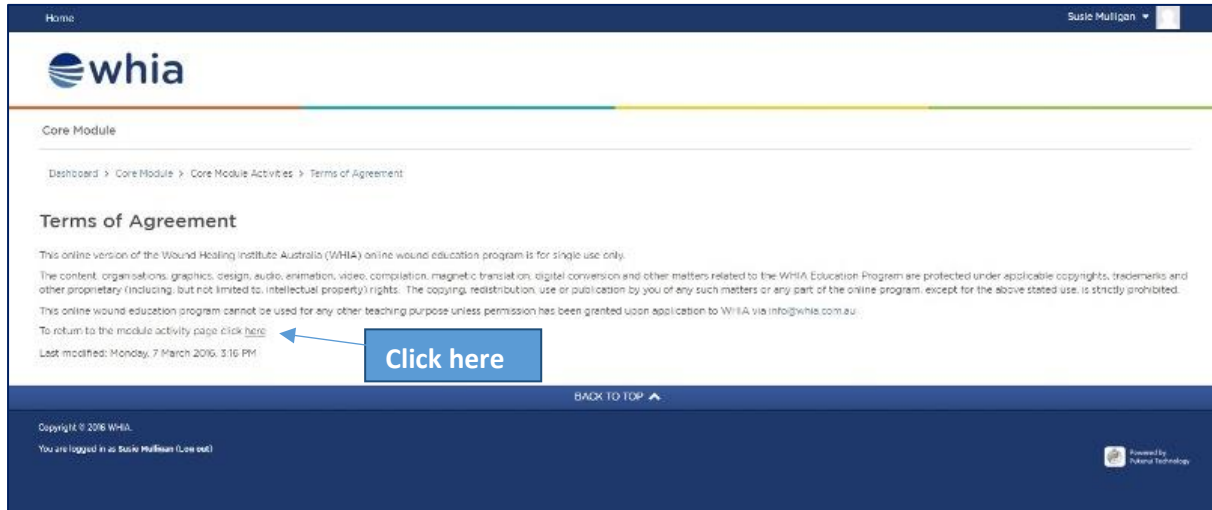
1. After logging into the OWEP site you will see your dashboard. The modules you have access to will be listed here. Click on your selected module link.
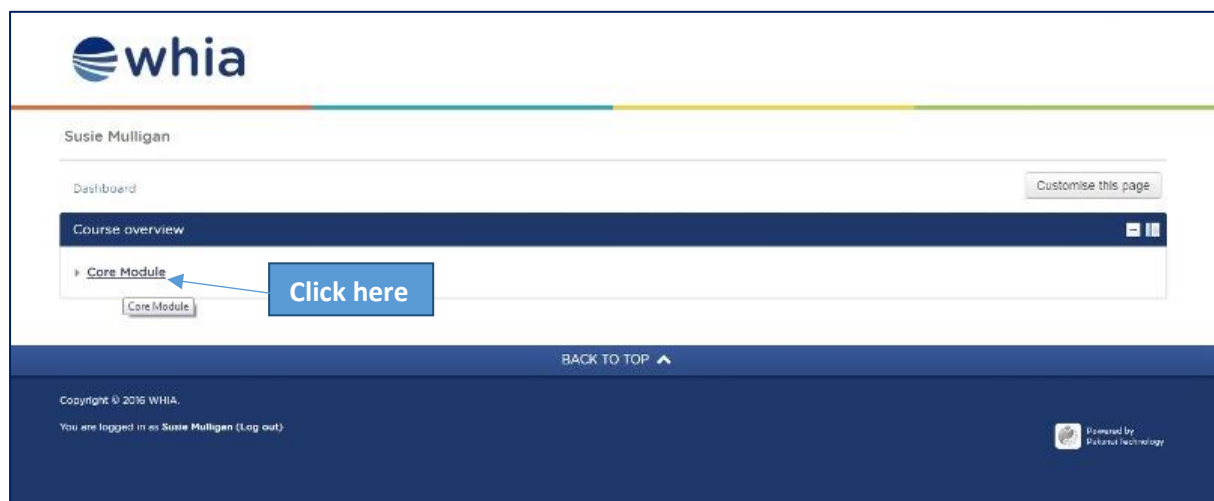
2. The module activities page contains the Terms of Agreement which needs to be read before the module can be accessed. Click on the Terms of Agreement link.
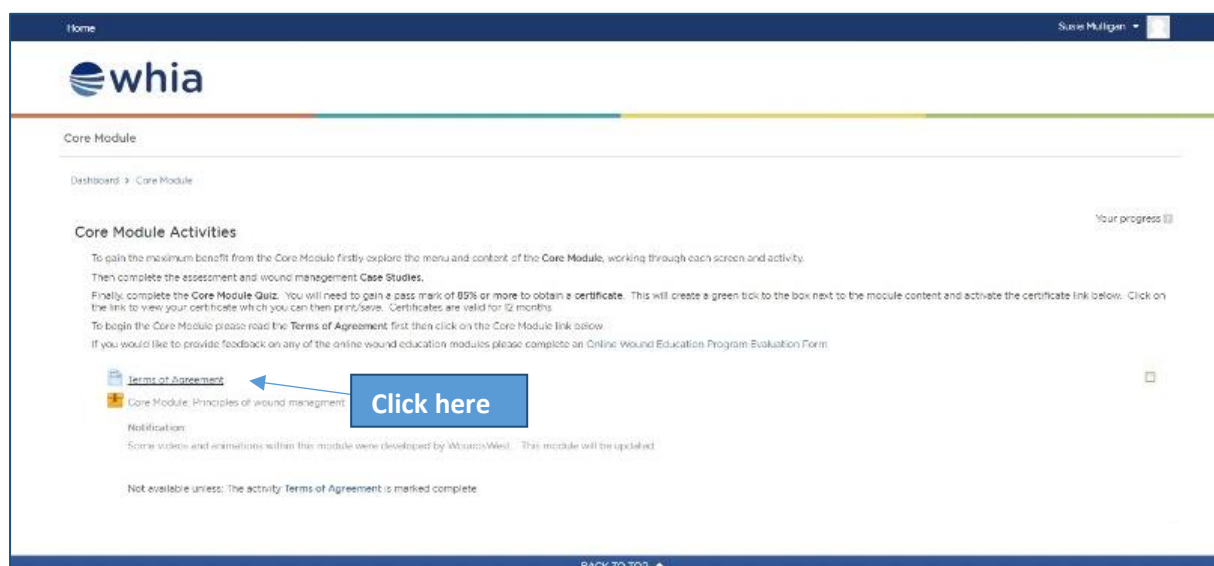
3. Once the Terms of Agreement have been accessed the activity is considered complete and you can return to the module activities page to access the module by clicking on the highlighted 'here' link at the end of the paragraph.
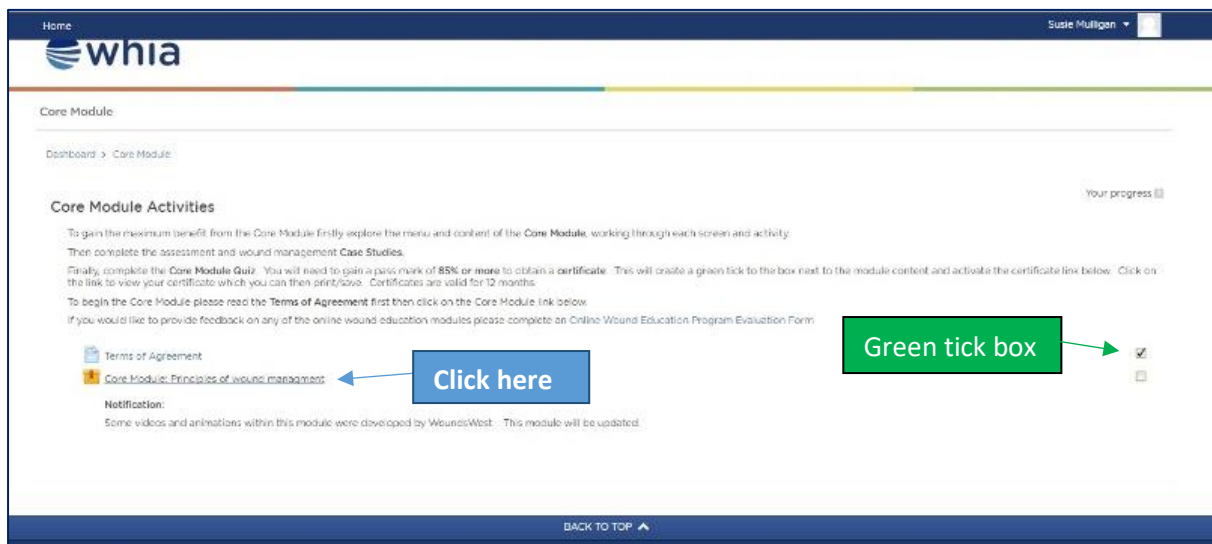
4. As you return to the Module Activities page you should notice a green tick in the small square box to the right of the page indicating the conditions of reading the Terms of Agreement have been met. Access the module by clicking on the module link.

5. To access the module certificate, you need to pass the module quiz. A score of 170 out of 200 (85%) or more is a pass. The certificate link will not open unless the quiz has been passed, resulting in a green tick to the box.
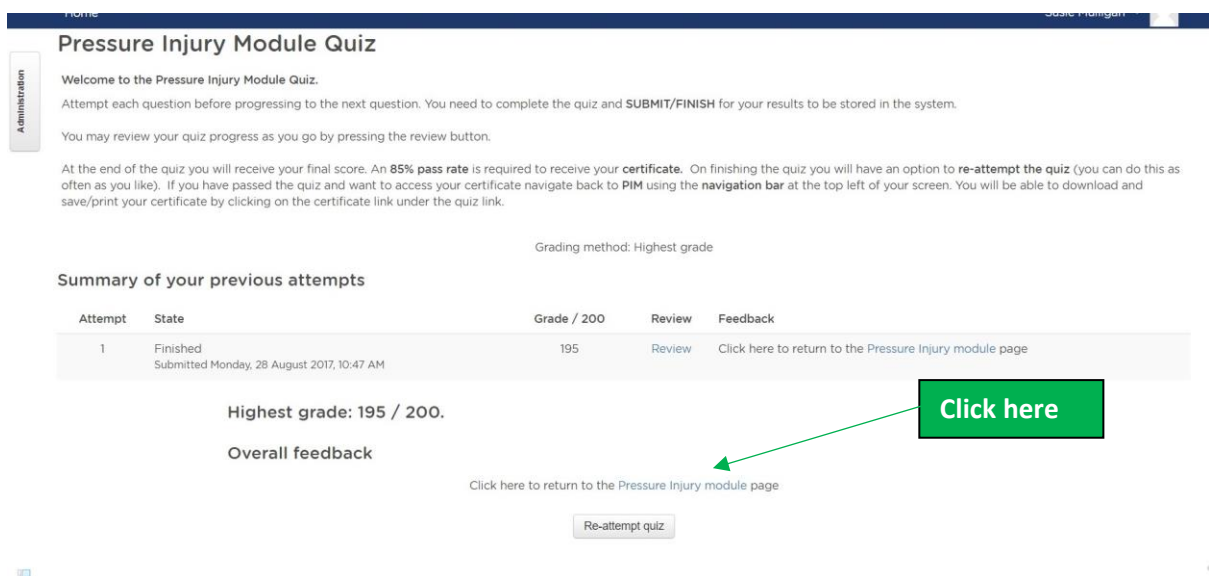
6. Once you have finished the quiz and submitted your answers, the following page will appear providing your final score. Click on the module link as in the diagram below to return to the module activities page.
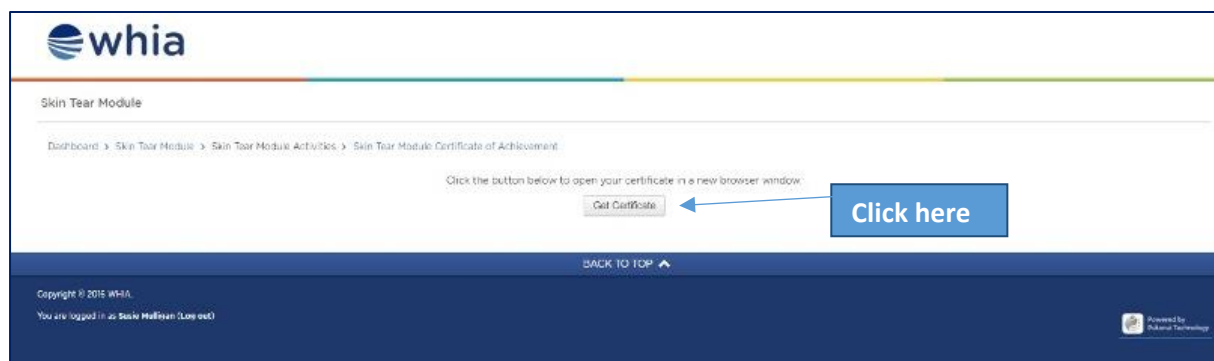
7. A green tick will now be present in the box next to the module quiz, making the certificate link accessible. Click on the certificate link.
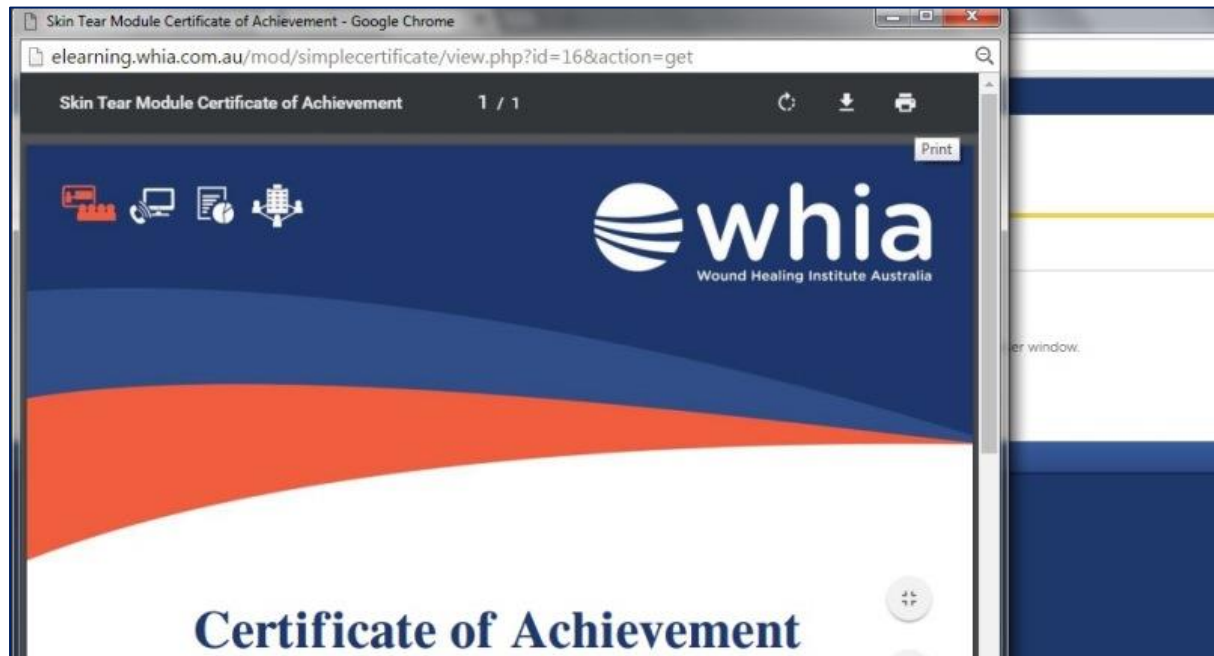

8. The following screen will then appear. Click on 'Get Certificate'

9. The certificate will appear in another window and you can save this file as a pdf or print it out.

10. Your certificate is now stored in your account and if you need to access it at a later date click on the certificate link and the following screen will appear stating when the certificate was first issued. Click on the 'Get Certificate' button to download the certificate again.